

Minutes of the Meeting of the London Legacy Development Corporation Chairman's Committee

Date: Wednesday 2 March 2016
Time: 1.00 pm
Venue: Marketing Suite, LLDC, 1 Stratford Place, Montfichet Road, London E201 1EJ
Present: David Edmonds CBE (Chairman)
Keith Edelman
Lord Mawson OBE
In Attendance: David Goldstone, CBE, Chief Executive Officer
Sally Hopper, Head of Head of Human Resources
Tim Somerville, Mayor's Observer
Rachel Massey, Board Secretary
Sue Riley, Secretariat

1 Apologies for Absence

1.1 Apologies for absence were received on behalf of Nicky Dunn, David Gregson and Philip Lewis.

2 Declarations of Interest

2.1 The Chairman noted that Members had declared registrable interests in line with the relevant Standing Orders and asked Members to confirm if they had any interests or additional interests to be declared related to matters listed on the agenda other than those already made and included in the register.

2.2 There were no additional declarations of interest.

3 Minutes of the previous meeting held on 13 October 2015

3.1 It was agreed that the minutes of the meeting held on 13 October 2015 be signed by the Chairman as a correct record.

4 Matters Arising and Action List

4.1 The Committee noted the Actions List.

5 One Organisation Update

- 5.1 The Head of Human Resources presented the report updating the Committee on the 2015/16 One Organisation programme.
- 5.2 The organisation was working towards achieving Investors in People (IIP) standard. An all staff survey, circulated in February 2016, had received a 65 per cent return rate, and 15 staff had been interviewed.
- 5.3 The final report from IIP would be submitted to the next meeting.
- 5.4 The Committee noted progress to date on the One Organisation programme.**

6 Board Effectiveness Review

- 6.1 The Board Secretary presented the outcomes of the recent review of Board and Committee effectiveness.
- 6.2 Overall, the response had been positive, and some short term and long term actions were proposed.
- 6.3 The Committee welcomed the review and thanked the Board Secretary. Members were concerned that with the recent resignation of a number of Board Members, this was impacting on the capacity of both the Investment Committee and the Planning Decisions Committee.
- 6.4 Issues of continuity in terms of Board Membership and the need for specific skill sets were all highlighted.
- 6.5 The Committee:**
 - (a) noted the findings of the review and agreed the proposed actions as set out in Appendices 1 and 2 to the report; and**
 - (b) agreed that a letter be sent to the newly elected Mayor, on behalf of the Committee, and in consultation with the GLA, setting out the importance of continuity on the Legacy Corporation Board and other concerns raised at the meeting.**

7 Chief Executive's Objectives Outturn 2015/16

- 7.1 The Head of Human Resources introduced the report summarising the outturn of the Chief Executive's 2015/16 objectives.

(The Chief Executive left the room for the duration of the discussion of this item).
- 7.2 The Committee noted the report.**

8 Chief Executive's Objectives for 2016/17

8.1 The Head of Human Resources presented the overview of the Chief Executive's objectives for 2016/17.

8.2 The Committee noted the report and agreed the Chairman's recommendation as set out in section 4 of the report.

9 Organisational Review of Resources 2015

9.1 The Chief Executive introduced the report providing an update on the organisational review of resources for 2015.

9.2 The Committee noted the report.

10 Annual Salary Review for 2016/17

10.1 The Head of Human Resources updated the Committee on the annual pay review for the Legacy Corporation's staff.

10.2 The Committee noted the report.

11 Any other Business the Chairman Considers Urgent

11.1 There was no urgent business.

12 Date of Next Meeting

12.1 The Committee noted that the date of the next meeting would be confirmed

13 Exclusion of the Press and Public

13.1 It was agreed that the public and press be excluded from the meeting, in accordance with Part 1, paragraphs 3 & 7 of Schedule 12A to the Local Government Act 1972 (as amended), in order to consider the exempt papers. Each of these papers contained information relating to the financial or business affairs of a person or authority.

14 Matters Arising and Actions List Containing Exempt Information

14.1 The Committee noted the Actions List containing exempt information.

15 Chief Executive's Objectives Outturn 2015/16

15.1 The Head of Human Resources presented the report containing further exempt information on the outturn position of the objectives for the Chief Executive in 2015/16.

15.2 The Committee agreed the recommendations set out in the Part 2 minutes.

16 Organisational Review of Resources 2015

16.1 The Chief Executive presented the report containing further exempt information relating to the organisational review of resources 2015.

16.2 The Committee agreed the recommendations in the report.

17 Annual Salary Review for 2016/17

17.1 The Head of Human Resources introduced the report containing further exempt information with regard to the annual pay review.

17.2 It was agreed that a further paper on pension changes be submitted to the next meeting. **[Action: Head of Human Resources]**

17.3 The Committee agreed the recommendations in the report

18 Close of Meeting

18.1 The meeting closed at 2.30pm.

Chairman

Date

Contact Officer: Rachel Massey, LLDC, Level 10, 1 Stratford Place, Montfichet Road, London E20 1EJ, Tel: 020 3288 1829, Email: rachelmassey@londonlegacy.co.uk